

Salvete omnes!

Running for a position on the LJCL state board is a great way to learn more about responsibility and teamwork, share your love of the classics, and meet new people! In this pamphlet, you will find important information about how to run for a position on the state board, what holding the office of technology coordinator entails, and the qualifications necessary for running for technology coordinator. I hope this pamphlet encourages you to run for our state's next technology coordinator!

Bonam fortunam!

-Kaelyn Smith (19-20 tech co)

If you have any questions...

Email me, Kaelyn Smith:
technologycoor@gmail.com

Or email any of the other officers:

ljclpres@gmail.com
ljclvp1@gmail.com
ljclvp2@gmail.com
ljclsec@gmail.com
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and check out the ljcl website
www.louisianajcl.com

Technology Coordinator

Important info to run for office



RUNNING FOR STATE OFFICE

- If possible, pre-file!
 - To pre-file, visit the forms and links page on the ljcl website
- Nominations committee
 - During state convention; this is where you get someone to nominate you and another person to second (it can be anyone)
- Begin campaigning
 - Hang posters, hand out stickers, talk to people about why you are running, etc.
- GA II
 - Speech time! Get a friend to give you a one-minute introduction speech. Then you give a two-minute speech about why you're running, what makes you qualified, etc.
- Candidates' Open Forum
 - Answer questions about your ideas and qualifications
- GA III
 - Results are in!

AS TECH CO YOU WILL...

- Maintain the LJCL website
- Update the website monthly with all pertinent information and forms
- Update and maintain the LJCL Social Media accounts
- Add creative aspects to the website
- Assist LJCL Board with any technological issues they may have during his/her term
- Encourage schools to submit local websites in National contest
- Promote individual Chapter technological competition, such as social media and website contests.
- Submit the LJCL website for National contest
- Maintain the LJCL YouTube channel

QUALIFICATIONS

- Be comfortable with computers!
- Previous experience with designing and updating websites
- WordPress is most helpful.
- Be able to speak to tech support and explain questions or problems.
- Be willing to learn. You will most likely come across issues you have never encountered before. Don't panic and look it up.
- Work well with others. Be friendly!
- Coding skill is helpful, but not necessary. WordPress is designed to be user-friendly and does not require coding.

"The Technology Coordinator shall be responsible for updating and maintain the LJCL website monthly with all pertinent information and forms and for assisting the board with all other technological problems."

-LJCL Constitution, Article VII, Section 8